

Registration Costs (GST included) for Alberta Companies

Price last update May 23, 2002 and are subject change.

All registration forms on companies that are registering their company in the province of Alberta are processed through an accredited registered agent for the Province of Alberta. All nuans reports are done by us.

Only an **Original** NOT a fax or email copy will be accepted by a registered agent. Please write in your Identification eg. drivers license somewhere on the forms being sent, and be sure to sign in the appropriate areas.

	Fee
Alberta Provincial Trade Name or Partnership Nuans Report	\$42.00
Alberta Provincial Corporate Nuans Report	\$42.00
Federal Nuans Report	\$45.00
<p>Regular Alberta Corporations – A NUANS report must be included with three forms that need to be filled out before you can registered as a corporation. The names of the forms are called (<i>Notice of Address or Notice of change of Address, Notice of Directors or Notice of change of Directors, and Articles of Incorporation</i>) that appear in the upper right hand corner. These forms can be found under the title Alberta Incorporation Forms and Instructions. It takes two to three days depending upon the back log of orders to process and mail out the “Incorporation Certificate” to you. An original signature is required when you submit along with a piece of ID Example: Drivers License number.</p> <p>NOTE: not more than 2 pages of schedules can be entered – see question 2, 3 and 6 on “Articles of Incorporation”. There is a data entry fee of \$35.00 per hour if you have more than two pages. (EG 4-5 pages cost \$35.00) Client can bring in schedules on a disk, however it must be in aske format.</p>	\$200.00
<p>Rush Alberta Corporations (Rush averages 4 hours, however if there are over two pages of schedules the time period can be longer. The process procedure is the same as on Regular Corporations. An original signature is required when you submit. A nuans report is required on named corporations.</p>	\$400.00
<p>Alberta Number Corporation No NUANS report is required. Fill out the three forms as mentioned in Regular Alberta Corporations above, but leave the space where name of the corporation goes blank. A <i>Number Alberta Ltd.</i> name will be issued to you. Please follow the instructions concerning schedules as noted above. An original signature is required when you submit along with a piece of ID Example: Drivers License number.</p>	\$200.00
<p>Regular Alberta Annual Return with no changes. An original signature is required when you submit along with a piece of ID Example: drivers license number.</p>	\$16.00
Alberta Annual Return with changes	**see listings below
<p>Alberta Annual Return with change of address – The <i>Notice of Address or Notice of change of Address</i> form is in the section marked “Alberta Incorporation forms and Instructions”. Please print two copies of this form & submit with your Annual Return. An original signature is required when you submit along with ID Example: Drivers License number.</p> <p><i>All Three address</i> on the <i>Notice of Address or Notice of change of Address</i> must be filled out and submitted with the Annual Return by a director of the corporation. Your next Annual Return will reflect these changes. Review listing below for any additional changes that need to be included. An original signature is required when you submit along with a piece of ID Example: Drivers License number.</p>	\$26.05
<p>Alberta Annual Return with director changes – The <i>Notice of Directors or Notice of change of Directors</i> form is in the section marked “Alberta Incorporation forms and Instructions”. Please print two copies of this form & submit with your Annual Return. An original signature is required when you submit along with ID, Example: Drivers License number.</p> <p>Directors who are ceasing to be a director, must fill out the #4 section while the new director(s) who are continuing to be director(s) will fill out # 3 & #5. An original signature is required when you submit along with a piece of ID, Example: Drivers License number.</p>	\$16.00+

Alberta Articles of Amendment – Changes would include “Change of Company name, or changes in shares structure or restrictions concerning directors/shareholders. The Form called “Alberta Articles of Amendment” must be filled out and duly signed by the directors. An original signature is required when you submit along with a piece of ID, Example: Drivers License number.	With Nuans report \$155.25
Alberta Change of Addresses – The <i>Notice of Address or Notice of change of Address</i> form is in the section marked “Alberta Incorporation Forms and Instructions”. Please print two copies of this form & submit. An original signature is required when you submit along with a piece of ID, Example: Drivers License number.	\$10.70
Alberta Change of Directors – The <i>Notice of Directors or Notice of change of Directors</i> form is in the section marked “Alberta Incorporation forms and Instructions”. Please print two copies of this form & submit. An original signature is required when you submit along with a piece of ID, Example: Drivers License number.	\$10.70
Alberta Trade Name – Forms can be found under the title called <i>Alberta Trade Name Forms and Instructions</i> . An original signature is needed when you submit along with a piece of ID, Example: Drivers License number.	\$35.00
Alberta Partnership – Forms can be found under the title called <i>Alberta Partnership forms and Instructions</i> . An original signature is required when you submit along with a piece of ID, Example: Drivers License number.	\$35.00
Alberta Revivals – Call for price quote. Client will need to leave their minute book so a review on whether annual returns are up to date, and that address and director changes are entered. Average turn around time is two days. All forms that need to be entered must have an original signature of the director(s) concerned entered along with a piece of ID, Example: Drivers License number. Fill out the forms found under <i>Alberta Incorporation Forms and Instruction</i> . A separate form to fill out later call Articles of Revival may be needed.	Cost depends upon the time it takes to search micro fiche and relevant data concerning address of directors & shareholder changes.
Alberta Corporate Name Change An existing named or number corporation can change their company name. Please fill out the <i>Alberta Articles of Amendment</i> form. If there are any changes in address of directors please review the above information concerning address and director changes. Your Annual Return information may or may not reflect changes. An original signature is required when you submit along with a piece of ID, Example: Drivers License number.	With Nuans report \$155.25
CSI (Corporate Search Inquiry for Alberta only) search is done to determine the names of directors, shareholders, and where head office is of a specific named company.	\$15.35
Alberta Minute Book The minute book includes the following sections: Certificate of Incorporation, Articles of Incorporation Continuance, By-laws (4 pages), a section for Shareholder minutes, a section for Director minutes, a section for Mortgage & Debenture register, a section for your Annual Financial statements – bank agreements or financial contract agreements, Disclosure register, a section for Unanimous Shareholder Agreements, Two share holder Certificates – more can be included at \$5.00 each, Directors register, Securities register, Annual reports, Shareholder ledger and Notices. An example of how to set up your first meeting and how to set up your annual meetings is also included.	\$125.00
Corporate Seal – Rubber Stamp only. The name of your corporation is on the outside of a circle with the words “Corporate Seal” in the center.	\$24.95